



EXECUTIVE ORDER FORM

STAR DIAMOND CONGLOMERATE™

Please complete the following order request form in full. Submission of this form does not guarantee processing until payment verification and order approval have been completed.

CUSTOMER INFORMATION

Full Legal Name: _____

Business Name (if applicable): _____

Phone Number: _____

Email Address: _____

Billing Address: _____

Shipping Address (if different): _____

ORDER INFORMATION

Product / Service Requested: _____

Quantity: _____

Requested Completion Date: _____

Custom Instructions / Notes: _____

PAYMENT INFORMATION

Preferred Payment Method: _____

Transaction ID / Reference Number: _____

Payment Date: _____

Total Amount Submitted: _____

PAYMENT & PROCESSING POLICY

- All orders are subject to payment verification and processing approval.
- Orders requiring cryptocurrency payments must be paid in full immediately upon invoice issuance to begin processing.
- Star Diamond Conglomerate™ reserves the right to place orders on hold pending compliance review, identity verification, payment confirmation, or fraud prevention screening.
- Processing times vary depending on project scope, customization requirements, order volume, supplier availability, and production scheduling.

SHIPPING & HANDLING POLICY

- Most products and services provided by Star Diamond Conglomerate™ are digital or custom-created items.
- Physical products may require extended fulfillment and logistics coordination.
- Shipping timelines may range from 14 to 60 business days depending on supplier processing, production scheduling, freight handling, customs clearance, and carrier operations.
- Star Diamond Conglomerate™ is not responsible for delays caused by customs agencies, international freight carriers, weather conditions, labor disruptions, or third-party logistics providers.

DIGITAL CONTENT DELIVERY POLICY

- Non-custom digital products are typically delivered electronically after payment confirmation and processing approval.
- Custom digital projects, media, branding materials, consultations, or creative services may require additional production and revision timelines before delivery.
- Digital delivery methods may include cloud transfer, secure download links, email delivery, encrypted file sharing, or client portal access.

NO REFUND / NO RETURN POLICY

- Due to the nature of custom services, digital products, consultations, creative work, branding materials, and made-to-order items, all sales are final.
 - Star Diamond Conglomerate™ maintains a strict no refund, no return, and no exchange policy unless otherwise stated in writing.
 - Chargebacks, payment reversals, fraudulent disputes, unauthorized claims, or abuse of payment systems may result in account suspension, legal enforcement, collections activity, or reporting to applicable financial institutions and authorities.
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CUSTOMER ACKNOWLEDGEMENT

By signing below, I acknowledge that I have read, understood, and agreed to the payment policies, processing terms, shipping disclosures, digital delivery terms, and no refund policy associated with this order.

Customer Signature: _____

Printed Name: _____

Date: _____

PRIMARY ORDER CONTACT

Dr. Dianne Allen
Founder & Chief Executive Officer
Star Diamond Conglomerate™

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Spring Lake, NC 28390

Email: legal@stardiamondconglomerate.online
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